# ONE HUNDRED TWENTY-SIXTH ANNUAL REPORT

# NORTH CAROLINA BOARD OF PHARMACY

2007





#### ONE HUNDRED TWENTY-SIXTH ANNUAL REPORT NORTH CAROLINA BOARD OF PHARMACY

October 1, 2006 – September 30, 2007

#### MEMBERS AND ORGANIZATION

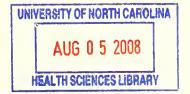
#### COMMISSIONED BY HIS EXCELLENCY THE GOVERNOR OF NORTH CAROLINA

| Rebeeea W. Chater, Asheville                   | .Term | expires | April | 30, | 2012 |
|--|-------|---------|-------|-----|------|
| Wallaee E. Nelson, Hertford, President         | .Term | expires | April | 30, | 2010 |
| J. Parker Chesson, Jr., Durham, Viee-President | .Term | expires | April | 30, | 2010 |
| Betty H. Dennis, Chapel Hill                   |       | -       | -     |     |      |
| L. Stan Haywood, Asheboro                      |       | _       | •     |     |      |
| R. Joseph McLaughlin, Jr., New Bern            |       | -       | •     |     |      |

# Executive Director Jack W. Campbell IV, Chapel Hill

<u>General Counsel</u> Clinton R. Pinyan, Greensboro

Investigators/Inspectors
Karen Matthew, Director, Greensboro
Joshua Kohler, Assistant Director, Raleigh
Krystal Brashears, Wilson
Amy Cook, Charlotte
Melissa Cummings, Rocky Mount
Thomas Currin, Garner
Holly Price Hunt, Lincolnton
Jason Smith, Matthews
J. Ken Wilkins, Walnut Cove



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Governor Michael F. Easley Raleigh, North Carolina

Dear Governor Easley:

In compliance with Article 4, Section 90-57 of the General Statutes of North Carolina, the Board of Pharmacy is pleased to submit to you the One Hundred Twenty-SixAnnual Report of the North Carolina Board of Pharmacy. This report contains the proceedings of the Board for the fiscal year ending September 30, 2007

Respectfully yours,

NORTH CAROLINA BOARD OF PHARMACY

by:

Jack W. Campbell IV, Executive Director

#### Introduction

The Board of Pharmacy's fiscal year spanning October 1, 2006 to September 30, 2007 was again an active one. The Board spearheaded a number of initiatives (described more fully below) aimed at improving the public health and safety including: increased regulatory and disciplinary oversight of Internet-based pharmacies and compounding pharmacies; implementation of pilot projects designed to study increased training requirements and job responsibilities for pharmacy technicians; resolution of long-running litigation with the North Carolina Rules Review Commission; and implementation of new rules governing continuing education requirements.

#### Personnel Changes at the Board

## Director of Operations

In the spring of 2007, Carol Smith, the North Carolina Board of Pharmacy's chief operating officer, announced her retirement effective December 31, 2007. Carol provided nearly thirty years of superlative service to the Board and the people of North Carolina. Any description of Carol's value and importance to the Board is bound to be an understatement. Carol was the backbone of Board staff and, very often, the Board's public face. North Carolina pharmacists and consumers could always count on Carol for professional, prompt, and thorough assistance. Board staff and members depended on Carol in a thousand ways to ensure that the Board's operations went smoothly.

Kristin Moore, a five-year Board staff member, was promoted to director of operations and took over responsibility for managing the day-to-day operations of Board staff.

#### **Enforcement Activity**

Specific statistics on the Board's enforcement activities are found below. Fiscal year 2007 saw continued emphasis on preventing illegitimate Internet-based pharmacies from threatening the citizens of North Carolina. Enforcement staff also placed particular emphasis on preventing unlicensed "compounding" pharmacies from providing dangerous products to North Carolina residents. Board staff emphasized in disciplinary proceedings the responsibility of the pharmacist-manager to ensure that a pharmacy operates lawfully, particular in cases involving the diversion of controlled substances by pharmacy technicians — a type of case that consumes more and more Board resources.

"Internet pharmacy" poses a serious risk to the public health and safety. While the Internet can be, and is, a medium that promises benefits to pharmacists and their patients in terms of communication and education, it has become the medium of choice for unscrupulous operators who seek to provide dangerous prescription medications

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(including, predominately, controlled substances) to patients without any meaningful medical oversight.

Throughout fiscal year 2007 – and likely due in part at least to the Board's 2006 shut downs of four "brick and mortar" Internet-based pharmacies operating illegally in North Carolina – Board staff became aware that some Internet-based operations are actively soliciting independent pharmacy owners to act as a dispensing clearinghouses for Internet-based prescriptions. The motivation is not difficult to discern. Internet operators are finding it increasingly difficult to maintain their own brick-and-mortar "pharmacies." The sheer number of controlled substances distributed from such facilities makes it difficult to mask the operation for long. If, however, illegal Internet operators can "spread" their volume by engaging multiple pharmacies to fill a limited number of "prescriptions," then the activity is more difficult to detect. And the financial inducements to pharmacy owners are significant.

Vigilance by Board staff and, in particular, independent pharmacy owners in North Carolina has been successful in blunting these efforts. Independent pharmacy owners have alerted the Board regularly when these solicitations begin, allowing Board investigative staff to run down the source of the solicitations and take appropriate action – including issuing cease and desist orders, initiating litigation, and cooperating with the United State Drug Enforcement Agency. Board staff also posts the solicitors' identities on the Board's website to alert pharmacists.

Of course, the Internet is not an inherently illegal or inappropriate health care tool. The Internet can be a useful communications tool allowing pharmacists and prescribers to improve the delivery of health care to patients. On April 1, 2008, the Board promulgated regulations adding new requirements to obtain or renew a North Carolina pharmacy permit when the pharmacy meets the regulatory definition of "Internet pharmacy." Chief among these requirements is obtaining Verified Internet Pharmacy Practice Site ("VIPPS") status from the National Association of Boards of Pharmacy. The VIPPS program is a stringent certification process designed to ensure that a pharmacy using Internet-based models of practice does so in compliance with all relevant rules and regulations. At present, only three states (North Carolina, Kentucky, and Nevada) have implemented this requirement.

Issues concerning pharmacy "compounding" were on the forefront in fiscal year 2007. Much discussion was generated by a draft bill (never introduced) co-sponsored by, among others, Senator Richard Burr, that would have federalized many aspects of the regulation of compounding by pharmacies. This draft bill began circulating after two highly publicized incidents (occurring in other states) in which pharmacy-compounded medications caused patient deaths. Without question, compounding by pharmacists — when done appropriately and safely — is a benefit to patients. When compounding is not performed appropriately — as where a pharmacy essentially "manufactures" unapproved prescription drug products or compounds in an unsuitable environment — the public health and safety is threatened.

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The North Carolina Board has been, and continued to be, active in policing pharmacy compounding. A significant disciplinary hearing established that compounding pharmacies who are supplying compounded products to a physician's office have a duty to ensure that such products are not being resold in violation of North Carolina law. The Board took action against a number of compounding pharmacies who were shipping compounded products, for both human and veterinary use, to North Carolina patients even though the pharmacies were not permitted in North Carolina.

Diversion of controlled substances – cither for personal use or for trafficking – by pharmacy technicians continues to be a growing percentage of the Board's investigative and disciplinary docket. Whether technician diversion is increasing or is simply reported more often is difficult to ascertain. In any case, the Board has worked closely with local law enforcement agencies to investigate and, where appropriate, mete out discipline. Board staff has also disciplined supervising pharmacist-managers found to be negligent in their oversight of technicians or implementation of security to deter diversion. Staff has also focused significant effort on educating pharmacist-managers on their responsibilities in this area.

#### Other Issues of Note

Conclusion of Litigation Against the Rules Review Commission. In 1998, the Board promulgated a rule stating that pharmacists could not be compelled to work more than 12 continuous hours in a work day, and requiring a 30-minute meal break and an additional 15-minute work break for pharmacists working more than six continuous hours in a workday. This rule stemmed from concern that pharmacists working overly long shifts without breaks increased the risk of dispensing errors, and thus harm to the public health and safety. The North Carolina Rules Review Commission ("RRC") rejected the rule on the stated basis that the Board lacked the statutory authority to promulgate any rules affecting pharmacist working conditions.

The Board filed suit against RRC in 1999, seeking a declaration that the rule was within the Board's statutory authority and an injunction ordering RRC to publish the rule. In 2004, the Wake County Superior Court ruled in RRC's favor. The Board appealed and in October 2005, a divided panel of the North Carolina Court of Appeals affirmed. Judge Steelman, in dissent, would have held that the rule is plainly linked to the Board's authority to ensure safety in prescription drug dispensing and ordered the rule published. Judge Steelman's dissent created a right of appeal to the North Carolina Supreme Court.

In November 2006, the North Carolina Supreme Court adopted Judge Steelman's dissent, holding that the Board had the statutory authority to promulgate the rule. Though the Supreme Court also granted review to determine whether RRC is a constitutional body, it declined to address the issue. After some further procedural hurdles, RRC allowed publication of the rule, effective April 1, 2007. The Board granted employers a six-month grace period to come into compliance, and Board staff began enforcing the rule October 1, 2007.



Pharmacist Administration of Zoster Vaccine. The Pharmacy Practice Act authorizes pharmacists to administer (as opposed to dispense) prescription drugs pursuant to rules jointly agreed upon by the Pharmacy, Medical, and Nursing Boards. By rule, pharmacists may administer the influenza and pneumococcal vaccines to adults.

In March 2007, the Board approached the Medical and Nursing boards seeking to amend the immunization rules to allow pharmacist administration of the herpes zoster (also known as "shingles") vaeeine. This vaeeine is indicated for all adults over age 60 and is highly effective in preventing and reducing the symptoms of "shingles." Complications of shingles include post-herpetic neuralgia, a debilitating nerve pain condition that can persist for years. Owing to changes in Medicare reimbursement procedures, absent pharmacists' ability to administer the vaccine, many North Carolina seniors would have to forgo the vaccine and risk infection and complication. Moreover, pharmacists in numerous other states administer the vaccine and no ill effects of such programs has ever been demonstrated.

The Nursing Board readily agreed to the amendment. Negotiations with the Medical Board proved far more difficult and lengthy. Ultimately, agreement was reached in September 2007 and the rule amended. Its implementation promises to benefit North Carolina seniors significantly.

Continuing Education Requirements. In 2007, the Board promulgated regulations implementing General Assembly-authorized changes in continuing education requirements for license renewal. Pharmacists must now obtain 15 hours of continuing education annually (up from 10), eight (8) of which must be live coursework (up from 5).

Electronic Recordkeeping. During the General Assembly session in 2007, the Board supported amendments to the Pharmacy Practice Act allowing pharmacies to store most prescriptions electronically. Federal barriers remain to full implementation, but this amendment promises to improve the quality of recordkeeping by pharmacists, with resultant benefit to patients.

Technician Pilot Program. In 2007, the Board approved a pilot study to be conducted at Broughton State Hospital in Morganton to assess the safety and effectiveness of increasing pharmacy technician roles in a hospital pharmacy setting. This assessment is coupled to increased technician training. This pilot program has attracted national attention and could point the way for changes in the way pharmacy technicians are regulated.

National Recognition. Board Members and staff continue to be viewed as national leaders on issues of pharmacy practice and regulation. Members or staff presented talks at the American Pharmacists Association annual meeting, the National Association of Boards of Pharmacy annual meeting, the NABP District III annual meeting, and the MALTAGON annual meeting. Executive Director Jay Campbell was elected president of the American Society for Pharmacy Law.

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# N.C.G.S. § 93B-2 Report Contents

# North Carolina Board of Pharmacy Census of Registrants Fiscal Year 2007

| HAMMACISTS   |   |
|--|---|
| Total number of active pharmacists licensed as of September 30, 2007   |   |
| Total number of active pharmacists residing in North Carolina          |   |
| Inactive pharmacists residing in North Carolina                        |   |
| Total number of active pharmacists residing outside of North Carolina  |   |
| Total number deceased in FY 2007                                       | 20                                      |
|  |   |
| Breakdown of Employment Settings In-State                              |   |
| Retail Pharmacy – Chain  | 3,090                                   |
| Retail Pharmacy – Independent  |   |
| Hospital Pharmacies  | 1,950                                   |
| Nursing Homes  | 120                                     |
| Government, Health Departments and Teaching                            | 159                                     |
| Pharmaceutical Manufacturing and Wholesale Sales                       |   |
| Other  |   |
| Sales and Research   |   |
| Unknown Position   | 870                                     |
|  |   |
| Age and Gender of Active Pharmacists in North Carolina                 |   |
| Under 30 years of age  |   |
| 30 – 39 years of age   |   |
| 40 – 49 years of age   |   |
| 50 – 59 years of age   |   |
| 60 – 65 years of age   |   |
| Over 65 years of age   |   |
| In-state Pharmacists – Female  |   |
| In-state Pharmacists – Male  |   |
|  | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |
| PHARMACIES   |   |
| Total in-state Pharmacy permits on roster as of September 30, 2007     | 2.311                                   |
| Retail Pharmacy – Chain  | 1.131                                   |
| Retail Pharmacy – Independent  |   |
| Hospital Pharmacies  |   |
| Nursing Homes  |   |
| Health Departments   |   |
| Free Clinics   |   |
| IV Infusion  |   |
| Auto Dispensing Systems  |   |
| Others.  |   |
| Total out-of-state Pharmacy permits on roster as of September 30, 2007 |   |
| Territoria di Coste de di September 20, 2007 minimini                  |   |
| DEVICE AND MEDICAL EQUIPMENT   |   |
| Total DME permits on roster as of September 30, 2007                   | 725                                     |
| - F  |   |
| DISPENSING PHYSICIANS  |   |
| Total Physicians registered to dispense as of September 30, 2007       | 680                                     |



| PHYSIC<br>Total PA | CIAN ASSISTANTS AND NURSE PRACTITIONERS A's and NP's registered to dispense as of September 30, 2007  |
|--------------------|---|
|                    | MCY TECHNICIANS harmacy Technicians registered as of September 30, 2007   |
| (1)                | The Address of the Board, and the Names of Its Members and Officers   |
| 27517.             | Board offices are located at 6015 Farrington Road, Suite 201, Chapel Hill, NC   |
|                    | The Board members and officers are noted on the cover page of this report.  |
| (2)                | The Number of Persons Who Applied to the Board for Examination  |
|                    | 523 persons applied to the Board for licensure by examination in fiscal year 2007.  |
| (3)                | The Number of Persons Who Were Refused Examination  |
| qualific           | One (1) candidate was refused on the basis that the candidate did not possess the cations necessary to sit for examination.                                       |
| (4)                | The Number of Persons Who Took the Examination  |
| withdro<br>cxamin  | 519 candidates sat for examination in fiscal year 2007. One (1) candidate cw from examination. One (1) candidate, noted above, was not allowed to sit for nation. |
| (5)                | The Number of Persons to Whom Initial Licenses Were Issued  |
|                    | The Board issued 452 licenses by examination in fiscal year 2007.   |
| (6)                | The Number of Persons Who Applied for License by Reciprocity or Comity  |
|                    | 296 persons applied for licensure by reciprocity in fiscal year 2007.   |
| (7)                | The Number of Persons Who Were Granted Licenses by Reciprocity or Comity  |
| applica            | 259 persons were granted licensure by reciprocity in fiscal year 2007. Five (5) ants were denied licensure by reciprocity for dishonesty on the reciprocity       |

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application. Thirty-two (32) applicants did not complete the reciprocity process for reasons unknown to the Board.

# (8) The Number of Liceuses Suspended or Revoked in Fiscal Year 2007

| 315                   |
|-----------------------|
| 142                   |
| 19                    |
|                       |
| Letters of Caution 31 |
| Letters of Concern 20 |
| Letters of Warning 66 |
| 25                    |
| 11                    |
| 1                     |
| 16                    |
| 14                    |
|                       |
| 0                     |
| 2                     |
|                       |
| 1                     |
|                       |
|                       |

<sup>\*</sup> A "staff letter" is not deemed a formal disciplinary action.

# (9) <u>The Number of Licenses Terminated For Any Reason Other than Failure to Pay</u> the Required Renewal Fee

Beyond the number of licenses suspended or revoked for disciplinary reasons (see number 8 above), no licenses were terminated for reasons other than failure to pay the required renewal fee.

# (10) <u>The Substance of Any Anticipated Request by the Occupational Licensing Board</u> to the General Assembly to Amend Statutes Related to the Occupational Licensing Board

The Board of Pharmacy does not anticipate any request to the General Assembly to amend the Pharmacy Practice Act in fiscal year 2008.

 (11) <u>The Substance of Any Anticipated Change in Rules Adopted by the Occupational Licensing Board or the Substance of Any Anticipated Adoption of New Rules By the Occupational Licensing Board</u>

The Board anticipates the following rule amendments in fiscal year 2008:

- (i) Amending the rule governing Board member elections to provide for electronic balloting.
- (ii) Creating a rule governing donation of prescription drugs to clinics serving needy populations.

Chapel Hill, North Carolina

# AUDITED FINANCIAL STATEMENTS

FOR THE YEARS ENDED SEPTEMBER 30, 2007 AND 2006

\$2 Fe See

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#### BLACKMAN & SLOOP, CPAs, P.A.

Certified Public Accountants 1414 Raleigh Road, Suite 300 Chapel Hill, North Carolina 27517 Telephone: 919-942-8700

## INDEPENDENT AUDITOR'S REPORT

To the Board Members North Carolina Board of Pharmacy

We have audited the accompanying statements of net assets of the North Carolina Board of Pharmacy (a nonprofit organization) as of September 30, 2007 and 2006, and the related statements of revenues, expenses and changes in net assets, and cash flows for the years then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the North Carolina Board of Pharmacy as of September 30, 2007 and 2006, and its changes in net assets and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Management's Discussion and Analysis on pages 3 through 5 is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Blackman + Sloge

Chapel Hill, North Carolina January 8, 2008

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#### MANAGEMENT'S DISCUSSION AND ANALYSIS

(Unaudited)

#### Introduction

The following discussion and analysis provides an overview of the financial position and activities of the North Carolina Board of Pharmacy (the Board), for the fiscal years ended September 30, 2007 and 2006. The following financial statements and footnotes comprise our complete set of financial information. The Management's Discussion and Analysis identifies significant transactions that have financial impact and highlights favorable and unfavorable trends. Comparative data for the current year and the previous year are presented in the analysis.

# Using the Financial Statements

The Board's financial report includes three financial statements: Statement of Net Assets; Statement of Revenues, Expenses and Changes in Net Assets; and Statement of Cash Flows. These financial statements are prepared in accordance with the Governmental Accounting Standards Board (GASB) principles. Effective in 2003, the Board adopted the provisions of GASB Statement 34, Basic Financial Statements — and Management's Discussion and Analysis — for State and Local Governments, GASB Statement No. 37, Basic Financial Statements — and Management's Discussion and Analysis — for State and Local Governments: Omnibus, and GASB Statement No. 38, Certain Financial Statement Disclosures.

The Statement of Net Assets includes all Board current and noncurrent assets and liabilities. Current assets are those that are expected to be converted to cash within one year, and current liabilities are expected to be settled within one year.

The Statement of Revenues, Expenses and Changes in Net Assets presents the revenues earned and expenses incurred during the fiscal year.

The Statement of Cash Flows reports cash from operating, capital financing, and investing activities, and is presented using the direct method.

#### Statement of Net Assets

The Statement of Net Assets presents a fiscal snapshot of the Board's financial position as of September 30, 2007 and 2006. The Statement provides information on current and noncurrent assets and liabilities. The data provides information on assets available to continue operations; amounts due to vendors and lending institutions; and the net assets available for expenditure by the Board.



#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### (Unaudited)

### Statement of Net Assets (continued)

The following table summarizes the Board's assets, liabilities and net assets at September 30, 2007 and 2006:

|                                  | 2007         | 2006         |
|----------------------------------|--------------|--------------|
| Assets:                          |              |              |
| Current assets                   | \$ 1,532,299 | \$ 865,230   |
| Capital assets, net              | 1,971,878    | 2,051,947    |
| Total Assets                     | \$ 3,504,177 | \$ 2,917,177 |
| Liabilities and Net Assets:      |              |              |
| Current liabilities              | \$ 1,214,761 | \$ 121,774   |
| Noncurrent liabilities           | 82,926       | 1,255,304    |
| Total Liabilities                | 1,297,687    | 1,377,078    |
| Net Assets                       |              |              |
| Invested in capital assets - net |              |              |
| of related debt                  | 782,026      | 811,947      |
| Unrestricted                     | 1,424,464    | 728,152      |
| Total Net Assets                 | 2,206,490    | 1,540,099    |
| Total Liabilities and Net Assets | \$ 3,504,177 | \$ 2,917,177 |

Current assets consist primarily of cash and cash equivalents and short term investments, which increased in the current year due to the increase in number of licenses issued. The decrease in net capital assets is attributable to the recorded depreciation expense in the current year.

The increase in current and decrease in noncurrent liabilities is due to the mortgage becoming payable in full in July 2008. Therefore, the balance on the mortgage is shown as a current liability at September 30, 2007.

### Statement of Revenues, Expenses and Changes in Net Assets

The Statement of Revenues, Expenses and Changes in Net Assets represents the Board's results of operations. The condensed statements of the fiscal years ended September 30, 2007 and 2006, are presented as follows:

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#### MANAGEMENT'S DISCUSSION AND ANALYSIS

(Unaudited)

## Statement of Revenues, Expenses and Changes in Net Assets (continued)

|                                | 2007         | 2006         |
|--------------------------------|--------------|--------------|
| Operating Revenues             | \$ 3,203,620 | \$ 2,906,658 |
| Operating Expenses             | 2,614,940    | 2,761,332    |
| Operating Income               | 588,680      | 145,326      |
|                                |              |              |
| Nonoperating Revenues          | 77,711       | 51,990       |
| Changes in Net Assets          | 666,391      | 197,316      |
| Net Assets - Beginning of Year | 1,540,099    | 1,342,783    |
| Net Assets - End of Year       | \$ 2,206,490 | \$ 1,540,099 |

Operating revenues consist primarily of pharmacists and pharmacy renewals for the years ended September 30, 2007 and 2006. The increase in operating revenue is attributable to the buyout of Sears by Kmart and Eckerds by Rite Aid. New permits were issued under these buyouts. In addition there is an increase in the number of pharmacy and pharmacist licenses issued. Nonoperating revenue consists primarily of investment income. Operating expenses are related to the operation of the Board, including personnel costs, investigative costs, professional fees, supplies, utilities, and depreciation. The decrease in operating expense is primarily due to a decrease of approximately \$140,000 of legal fees. The Board recorded depreciation expense of \$171,194 and \$160,202, for the years ended September 30, 2007 and 2006, respectively.

# Contacting the Board's Financial Management

This financial report is designed to provide our state, pharmacists, and creditors with a general overview of the Board's finances and demonstrate accountability of all funds received. Additional financial information may be obtained by contacting the Board at 919-246-1050.

# STATEMENTS OF NET ASSETS

EXHIBIT A

# September 30, 2007 and 2006

| ASSETS |
|--------|
|--------|

|  | 2007         | 2006         |  |
|--|--------------|--------------|--|
| CURRENT ASSETS:                                  |              |              |  |
| Cash and cash equivalents                        | \$ 371,651   | \$ 454,970   |  |
| Investments                                      | 1,095,432    | 400,909      |  |
| Accounts receivable                              | 5,903        | -            |  |
| Accrued interest                                 | 8,084        | -            |  |
| Related party receivable                         | 423          | -            |  |
| Deposit  | 10,000       | -            |  |
| Prepaid expenses                                 | 40,806       | 9,351        |  |
| TOTAL CURRENT ASSETS                             | 1,532,299    | 865,230      |  |
| NONCURRENT ASSETS:                               |              |              |  |
| Capital assets, net                              | 1,971,878    | 2,051,947    |  |
| TOTAL ASSETS                                     | \$ 3,504,177 | \$ 2,917,177 |  |
| LIABILITIES AND NET A                            | ASSETS       |              |  |
| CURRENT LIABILITIES:                             |              |              |  |
| Accounts payable                                 | \$ 24,909    | \$ 71,617    |  |
| Current portion of note payable                  | 1,189,852    | 50,157       |  |
| TOTAL CURRENT LIABILITIES                        | 1,214,761    | 121,774      |  |
| NONCURRENT LIABILITIES:                          |              |              |  |
| Note payable, less current portion               |              | 1,189,843    |  |
| Accrued vacation                                 | 82,926       | 65,461       |  |
| TOTAL NONCURRENT LIABILITIES                     | 82,926       | 1,255,304    |  |
| TOTAL LIABILITIES                                | 1,297,687    | 1,377,078    |  |
| NET ASSETS:                                      |              |              |  |
| Invested in capital assets - net of related debt | 782,026      | 811,947      |  |
| Unrestricted                                     | 1,424,464    | 728,152      |  |
|  |              |              |  |
| TOTAL NET ASSETS                                 | 2,206,490    | 1,540,099    |  |
| TOTAL LIABILITIES AND NET ASSETS                 | \$ 3,504,177 | \$ 2,917,177 |  |

The accompanying Notes to Financial Statements are an integral part of these statements.

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EXHIBIT B

# STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

Page 1 of 2

For the Years Ended September 30, 2007 and 2006

|   | 2007         | 2006         |
|---|--------------|--------------|
| OPERATING REVENUE:                        |              |              |
| Pharmacist renewals                       | \$ 1,473,852 | \$ 1,420,043 |
| Pharmacist reciprocity                    | 154,800      | 154,800      |
| Pharmacist exam fees                      | 60,600       | 73,480       |
| Pharmacist/manager changes                | 17,675       | 16,640       |
| Pharmacist reinstatements                 | 18,090       | 9,855        |
| Pharmacy renewals                         | 513,544      | 499,455      |
| Pharmacy permits                          | 265,100      | 125,800      |
| Pharmacy reinstatements                   | 800          | 1,200        |
| Technician renewals                       | 262,497      | 237,975      |
| Technician registrations                  | 101,100      | 76,035       |
| Technician reinstatements                 | 32,700       | 21,936       |
| Device and DME permits and renewals       | 197,351      | 173,900      |
| Dispensing physician renewals and permits | 55,059       | 49,525       |
| Dispensing PA/NP renewals and permits     | 17,187       | 16,000       |
| Pharmacy/pharmacists, lists and labels    | 30,159       | 26,511       |
| Law books                                 | 685          | 684          |
| Miscellaneous                             | 2,421        | 2,819        |
| TOTAL OPERATING REVENUE                   | 3,203,620    | 2,906,658    |
| OPERATING EXPENSES:                       |              |              |
| Salaries                                  | 1,137,465    | 1,191,208    |
| Legal fees                                | 266,790      | 361,194      |
| Depreciation                              | 171,194      | 160,202      |
| Employee benefits                         | 141,500      | 132,473      |
| Pharmacist recovery network               | 130,000      | 130,000      |
| Payroll taxes                             | 83,223       | 88,017       |
| Consulting fees                           | 79,507       | 39,975       |
| Retirement contributions                  | 55,429       | 70,217       |
| Interest                                  | 55,529       | 57,761       |
| Inspection expense                        | 54,982       | 50,493       |
| Bank service charge                       | 52,133       | 41,405       |
| Supplies                                  | 47,195       | 29,222       |
| Auto expense                              | 45,739       | 52,391       |
| Temporary office help                     | 34,842       | 38,869       |
| Special meetings and projects             | 24,580       | 34,173       |
| Postage                                   | 28,979       | 34,097       |
| Executive director's expenses             | 24,218       | 35,894       |
| Building dues and maintenance             | 19,212       | 16,337       |

The accompanying Notes to Financial Statements are an integral part of these statements.



**EXHIBIT B** 

# STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

Page 2 of 2

For the Years Ended September 30, 2007 and 2006

|                                      | 2007         | 2006         |
|--------------------------------------|--------------|--------------|
| OPERATING EXPENSES (CONTINUED):      |              |              |
| Telephone                            | 16,923       | 24,518       |
| Meetings per diem                    | 14,700       | 14,000       |
| Board members' professional meetings | 14,472       | 17,088       |
| Janitorial service                   | 13,180       | 14,810       |
| Meeting expense                      | 12,698       | 13,741       |
| Renewal forms                        | 11,983       | 14,365       |
| Maintenance                          | 11,176       | 10,337       |
| Office utilities                     | 9,075        | 8,681        |
| Office rent and storage              | 8,760        | 11,160       |
| Insurance                            | 8,536        | 7,497        |
| Printing                             | 7,983        | 15,861       |
| Audit fee                            | 7,891        | 7,550        |
| Office staff travel                  | 6,834        | 6,621        |
| Books, dues and subscriptions        | 4,636        | 4,595        |
| Equipment lease                      | 4,422        | 3,961        |
| Educational expense                  | 3,677        | 415          |
| Moving expense                       | 2,711        | 7,999        |
| Exam expense                         | 2,014        | 5,457        |
| Exam per diem expense                | 400          | 900          |
| Miscellaneous                        | 352          | 2,064        |
| Board members' election expense      | -            | 5,259        |
| Bad debt                             | <u> </u>     | 525          |
| TOTAL OPERATING EXPENSES             | 2,614,940    | 2,761,332    |
| OPERATING INCOME                     | 588,680      | 145,326      |
| NONOPERATING REVENUE:                |              |              |
| Investment income                    | 72,490       | 47,816       |
| Unrealized gain on investments       | 469          | -            |
| Gain on sale of fixed assets         | 4,752        | 4,174        |
| NONOPERATING REVENUE                 | 77,711       | 51,990       |
| CHANGES IN NET ASSETS                | 666,391      | 197,316      |
| NET ASSETS - BEGINNING OF YEAR       | 1,540,099    | 1,342,783    |
| NET ASSETS - END OF YEAR             | \$ 2,206,490 | \$ 1,540,099 |

The accompanying Notes to Financial Statements are an integral part of these statements.



#### STATEMENTS OF CASH FLOWS

EXHIBIT C

# For the Years Ended September 30, 2007 and 2006

|   | 2007         | 2006         |
|---|--------------|--------------|
| CASH FLOWS FROM OPERATING ACTIVITIES:                     |              |              |
| Cash received from fees                                   | \$ 3,200,514 | \$ 2,903,155 |
| Other cash received                                       | 3,106        | 3,503        |
| Cash payments to employees for services                   | (1,120,000)  | (1,203,075)  |
| Cash payments for operating expenses                      | (1,394,774)  | (1,379,788)  |
| NET CASH PROVIDED BY OPERATING                            |              |              |
| ACTIVITIES  | 688,846      | 323,795      |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES: |              |              |
| Acquisition of capital assets                             | (97,120)     | (119,951)    |
| Proceeds from the sale of assets                          | 4,752        | 4,174        |
| Principal payments on note                                | (50,148)     | (47,915)     |
| NET CASH USED BY CAPITAL AND                              |              |              |
| RELATED FINANCING ACTIVITIES                              | (142,516)    | (163,692)    |
| CASH FLOWS FROM INVESTING ACTIVITIES:                     |              |              |
| Purchase of investments                                   | (3,064,290)  | (1,852,318)  |
| Proceeds from sale of investments                         | 2,370,235    | 1,468,000    |
| Proceeds from note receivable                             | •            | 69,994       |
| Interest on investments                                   | 64,406       | 47,816       |
| NET CASH USED BY INVESTING                                |              |              |
| ACTIVITIES  | (629,649)    | (266,508)    |
| NET DECREASE IN CASH AND EQUIVALENTS                      | (83,319)     | (106,405)    |
| CASH AND EQUIVALENTS - BEGINNING OF YEAR                  | 454,970      | 561,375      |
| CASH AND EQUIVALENTS - END OF YEAR                        | \$ 371,651   | \$ 454,970   |
| RECONCILIATION OF OPERATING INCOME                        |              |              |
| TO NET CASH PROVIDED BY OPERATING ACTIVITIES:             |              |              |
| Operating income  | \$ 588,680   | \$ 145,326   |
| Adjustments to reconcile operating income to net cash     |              |              |
| provided by operating activities                          |              |              |
| Depreciation  | 171,194      | 160,202      |
| Changes in assets and liabilities                         |              |              |
| Accounts receivable                                       | (5,903)      | -            |
| Related party receivable                                  | (423)        | -            |
| Deposit   | (10,000)     | -            |
| Prepaid expenses  | (31,455)     | (3,383)      |
| Accounts payable  | (40,712)     | 33,517       |
| Accrued vacation  | 17,465       | (11,867)     |
| Total adjustments   | 100,166      | 178,469      |
| NET CASH PROVIDED BY OPERATING ACTIVITIES                 | \$ 688,846   | \$ 323,795   |
| INDED DI GIERATING ACTIVITES                              | ₩ 000,040    | 323,173      |

The accompanying Notes to Financial Statements are an integral part of these statements.

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#### NOTES TO FINANCIAL STATEMENTS

Page 1 of 10

#### NORTH CAROLINA BOARD OF PHARMACY

The North Carolina Board of Pharmacy, (the "Board") was established under Chapter 90 of the North Carolina General Statutes to maintain minimum standards for the practice of pharmacy within the State of North Carolina. The Board's operations are funded primarily through license renewals, permits, and license examination fees.

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND PRACTICES

#### A. Basis of Presentation.

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting principles and reporting standards. The Board applied all applicable Financial Accounting Standards Board (FASB) pronouncements issued after November 30, 1989, unless those pronouncements conflict with GASB pronouncements.

All activities of the Board are accounted for within a single proprietary (enterprise) fund. Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

#### B. Reporting Entity.

GASB Codification Section 2100 has defined the governmental reporting entity to be the State of North Carolina because the State exercises oversight responsibility in that the Governor formally appoints the Board members - five after their election by North Carolina pharmacists, and one directly as the Board's public member - and public service is rendered within the State's boundaries. The accompanying financial statements present only the activity of the North Carolina Board of Pharmacy. Annually, the State of North Carolina issues general purpose financial statements which include the activity of occupational licensing boards.

# C. Basis of Accounting.

In accordance with Statement of Governmental Accounting Standards 34, the Board presents a statement of net assets, a statement of revenues, expenses, and changes

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#### NOTES TO FINANCIAL STATEMENTS

Page 2 of 10

# SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND PRACTICES (CONTINUED)

#### C. Basis of Accounting (continued).

in net assets, and a statement of cash flows. These statements reflect entity-wide operations of the Board. The Board has no fiduciary funds or component units.

The statement of revenues, expenses, and changes in net assets demonstrates the degree to which the direct expenses of the Board are offset by license renewal fees and permits.

The financial statements report all activities of the Board using the current financial resource measurement focus and the full accrual basis of accounting. Revenues are recognized in the accounting period in which they are earned and become measurable. Expenses are recognized when incurred, if measurable.

Operating revenues and expenses consist of those revenues and expenses that result from the ongoing principal operations of the Board. Operating revenues consist primarily of license renewal fees and permits. Non-operating revenues consist of those revenues and expenses that are related to investing types of activities and are classified as non-operating in the financial statements.

#### D. Cash and Cash Equivalents.

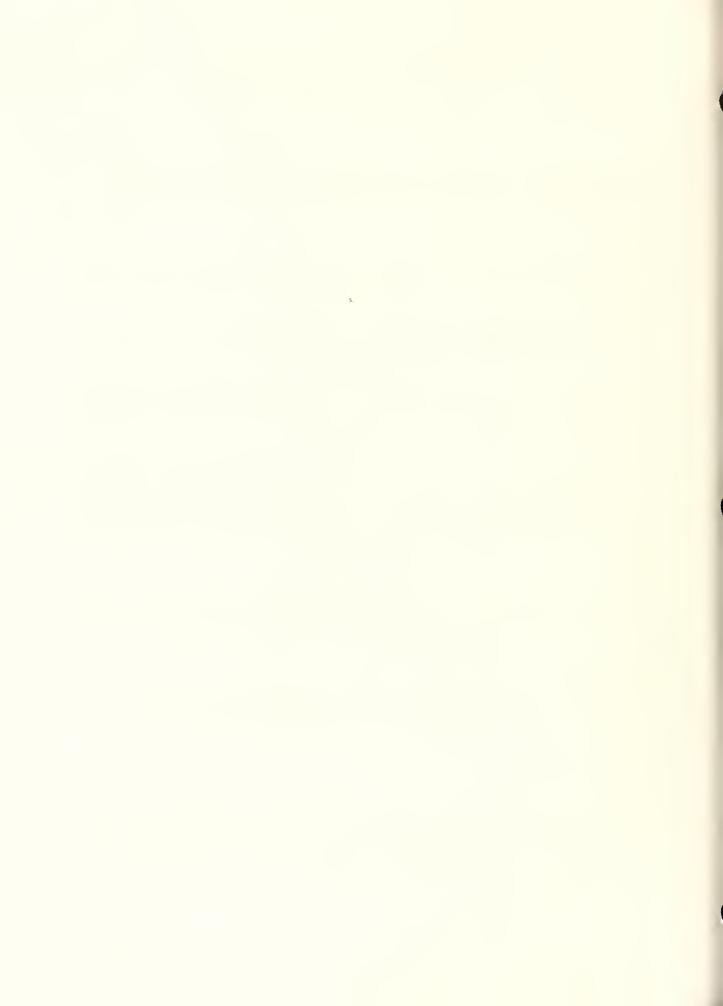
Cash and cash equivalents consist of money on deposit with banks, and money invested in money market accounts, all of which are considered available for current use.

#### E. Investments.

Marketable and debt securities are stated at fair market value based on readily available published values. Any donated investments are initially recorded at fair value at the date of gift.

#### F. Capital Assets.

Capital assets are recorded at cost, and donated capital assets are recorded at fair market value at the date of the gift. Property and equipment are capitalized if their life is expected to be greater than one year and their cost is \$500 or greater. Depreciation is computed over estimated useful asset lives ranging from three to thirty-nine years using the straight-line method.



#### NOTES TO FINANCIAL STATEMENTS

Page 3 of 10

# <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND PRACTICES</u> (CONTINUED)

#### G. Vacation and Sick Leave.

Board employees may accumulate up to thirty days earned vacation and is fully vested when earned. On December 31, accrued vacation in excess of the limit is transferred and added to sick leave balances.

The Board's sick leave policy provides for an unlimited accumulation of earned sick leave. Since the Board has no obligation for the accumulated sick leave until it is actually taken, no accrual for sick leave has been made.

#### H. Net Assets.

Invested in capital assets: Invested in capital assets, net of related debt represents the Board's total investment in capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Unrestricted net assets: Unrestricted net assets are not subject to externally imposed stipulations pertaining to their use. Unrestricted net assets are used for the general operations of the Board and may be used at the discretion of the governing board to meet current expenses for any purpose. The Board has reserved \$200,000 of the unrestricted net assets to cover potential litigation costs.

#### I. Income Taxes.

The Board is a component of the State of North Carolina and is consequently exempt from federal and state income taxes.

#### J. Use of Estimates.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates, resulting in adjustments in future periods.



#### NOTES TO FINANCIAL STATEMENTS

Page 4 of 10

#### **CASH AND CASH EQUIVALENTS**

At September 30, 2007 and 2006, the carrying value of cash and cash equivalents totaled \$371,651 and \$454,970, respectively. Bank balances of \$100,000 are fully insured with the federal depository insurance coverage, thus amounts held in deposit greater than insured balances are subject to credit risk. The Board does not have a formal policy on custodial credit risk. The Board considers all highly liquid investments with original maturities of three months or less to be cash and cash equivalents.

#### **INVESTMENTS**

Investments at September 30, 2007 and 2006, consisted of the following:

|                         | 20           | 2007         |            | 06         |
|-------------------------|--------------|--------------|------------|------------|
|                         | Cost         | Market       | Cost       | Market     |
| Certificate of deposits | \$ -         | \$ -         | \$ 400,909 | \$ 400,909 |
| Fixed income securities | 1,094,963    | 1,095,432    |            |            |
|                         | \$ 1,094,963 | \$ 1,095,432 | \$ 400,909 | \$ 400,909 |

As of September 30, 2007 and 2006, the aggregate market value of assets exceeded cost by \$469 and \$0, respectively. Net unrealized gains of \$469 and \$0, were recorded during the years ended September 30, 2007 and 2006, respectively, to properly state investments at market value. Investment income, net of investment fees, totaled \$72,490 and \$47,816, for the years ending September 30, 2007 and 2006, respectively.



# NOTES TO FINANCIAL STATEMENTS

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# CAPITAL ASSETS

Capital asset activity for the Board for the year ended September 30, 2007, was as follows:

|                                    | Cost<br>9/30/2006 | Iı | ncreases | D  | ecreases    | Cost<br>9/30/2007 |
|------------------------------------|-------------------|----|----------|----|-------------|-------------------|
| Capital assets:                    |                   |    |          |    |             |                   |
| Building                           | \$ 1,892,359      | \$ | 8,200    | \$ | -           | \$ 1,900,559      |
| Building improvements              | 1,012             |    | 1,160    |    | -           | 2,172             |
| Furniture and fixtures             | 215,509           |    | 24,619   |    | 5,601       | 234,527           |
| Equipment                          | 436,678           |    | 26,016   |    | 18,154      | 444,540           |
| Vehicles                           | 214,574           |    | 31,130   |    | 42,525      | 203,179           |
|                                    |                   |    |          |    |             |                   |
| Total at historical cost           | 2,760,132         |    | 91,125   |    | 66,280      | 2,784,977         |
| Less accumulated depreciation for: |                   |    |          |    |             |                   |
| Building                           | 157,697           |    | 48,771   |    | -           | 206,468           |
| Building improvements              | 15                |    | 68       |    | -           | 83                |
| Furniture and fixtures             | 111,347           |    | 28,692   |    | 5,601       | 134,438           |
| Equipment                          | 333,685           |    | 52,973   |    | 18,154      | 368,504           |
| Vehicles                           | 105,441           |    | 40,690   |    | 42,525      | 103,606           |
| Total accumulated depreciation     | 708,185           |    | 171,194  |    | 66,280      | 813,099           |
| •                                  |                   |    |          |    | <del></del> |                   |
| Total capital assets, net          | \$ 2,051,947      | \$ | (80,069) | \$ |             | \$ 1,971,878      |

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# NOTES TO FINANCIAL STATEMENTS

Page 6 of 10

# **CAPITAL ASSETS (CONTINUED)**

Capital asset activity for the Board for the year ended September 30, 2006, was as follows:

|                                    | Cost<br>9/30/2005 | Ir   | ıcreases | D  | ecreases | Cost<br>9/30/2006 |
|------------------------------------|-------------------|------|----------|----|----------|-------------------|
| Capital assets:                    |                   |      |          |    |          |                   |
| Building                           | \$ 1,892,359      | \$   | -        | \$ | -        | \$ 1,892,359      |
| Building improvements              | -                 |      | 1,012    |    | -        | 1,012             |
| Furniture and fixtures             | 205,643           |      | 11,543   |    | 1,677    | 215,509           |
| Equipment                          | 444,039           |      | 38,371   |    | 45,732   | 436,678           |
| Vehicles                           | 217,003           |      | 75,019   |    | 77,447   | 214,575           |
|                                    |                   |      |          |    |          |                   |
| Total at historical cost           | 2,759,044         |      | 125,945  |    | 124,856  | 2,760,133         |
| Less accumulated depreciation for: |                   |      |          |    |          |                   |
| Building                           | 109,175           |      | 48,523   |    | -        | 157,698           |
| <b>Building improvements</b>       | -                 |      | 15       |    | -        | 15                |
| Furniture and fixtures             | 86,881            |      | 26,143   |    | 1,677    | 111,347           |
| Equipment                          | 324,609           |      | 54,808   |    | 45,732   | 333,685           |
| Vehicles                           | 152,175           |      | 30,713   |    | 77,447   | 105,441           |
| Total accumulated                  | <b>670</b> 0 40   |      | 1.00.000 |    | 121.056  | <b>-</b> 00 48 4  |
| depreciation                       | 672,840           |      | 160,202  |    | 124,856  | 708,186           |
| Total capital assets, net          | \$ 2,086,204      | _\$_ | (34,257) | \$ |          | \$ 2,051,947      |



#### NOTES TO FINANCIAL STATEMENTS

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## NOTE PAYABLE

The Board borrowed \$1,384,000 during the 2003 fiscal year to purchase their current office condominium. The note has a fixed interest rate of 4.5% and requires 59 monthly installments of \$8,806, with final payment due of all unpaid principal and interest on July 2, 2008.

|                                    | 2007         | 2006         |
|------------------------------------|--------------|--------------|
| Note payable at Setpember 30,      | \$ 1,189,852 | \$ 1,240,000 |
| Less current portion               | (1,189,852)  | (50,157)     |
|                                    |              |              |
| Long-term portion at September 30, | \$ -         | \$ 1,189,843 |

# **OFFICE SPACE LEASE**

The Board leased office space in Newton, North Carolina, under a one year operating lease which expired June 30, 2007. Rental expense for the year ended September 30, 2007 and 2006, was \$7,200 and \$9,600, respectively.

The Board also leases a storage unit on a month to month basis. Rental expense under this lease for the year ended September 30, 2007 and 2006, was \$1,560 and \$1,560, respectively.

# **OPERATING LEASE**

The Board leases a folding machine under an agreement that expires November 2009. Monthly rent is \$357. Rental expense for the years September 30, 2007 and 2006, was \$4,422 and \$3,961, respectively.



#### NOTES TO FINANCIAL STATEMENTS

Page 8 of 10

#### **OPERATING LEASE (CONTINUED)**

Future minimum lease payments are as follows:

|                           | <u> </u> | 9,286 |
|---------------------------|----------|-------|
| 2010                      |          | 714   |
| 2009                      |          | 4,286 |
| 2008                      | \$       | 4,286 |
| Year ending September 30, |          |       |

#### RETIREMENT PLAN

#### A. North Carolina Licensing Boards Retirement Savings Plan.

The Board contributes to the North Carolina Licensing Boards Retirement Savings Plan ("Plan"), a defined contribution plan. The Plan has been established to provide retirement benefits for employees of eight State boards or agencies who have not elected by resolution to cause their employees to be eligible to become members of the Teachers' and State Employees' Retirement System and for employees hired after July 1, 1983, by an electing board or agency. The Plan is administered by an administrative committee with authority to amend the Plan, comprised of the executive directors of the participating boards and agencies.

Participating employees must contribute at least six percent of their gross compensation and the Board matches those contributions 100%. The employees' contributions are immediately 100% vested; the Board's matching contributions are 100% vested after five years of credited service. For vesting purposes, an employee must complete 1,000 hours of service each Plan year.

Each participant's account is credited with their individual contributions, the Board's matching contributions and Plan earnings and forfeitures of terminated participants' non-vested accounts. Allocations are based on participant earnings and account balances, as defined. Each participant is entitled to the benefit, which can be provided from the participant's account.



#### NOTES TO FINANCIAL STATEMENTS

Page 9 of 10

## RETIREMENT PLAN (CONTINUED)

Participants may retire with fully vested benefits at age 65, or at age 55 after completing five years of service. Upon termination of service, participants receive the vested value of their account in a lump-sum distribution.

Contributions to the Plan for the years ended September 30, 2007 and 2006, totaled \$119,661 and \$111,928, which consisted of \$45,537 and \$50,371, from the Board and \$74,124 and \$61,557, from employees, respectively.

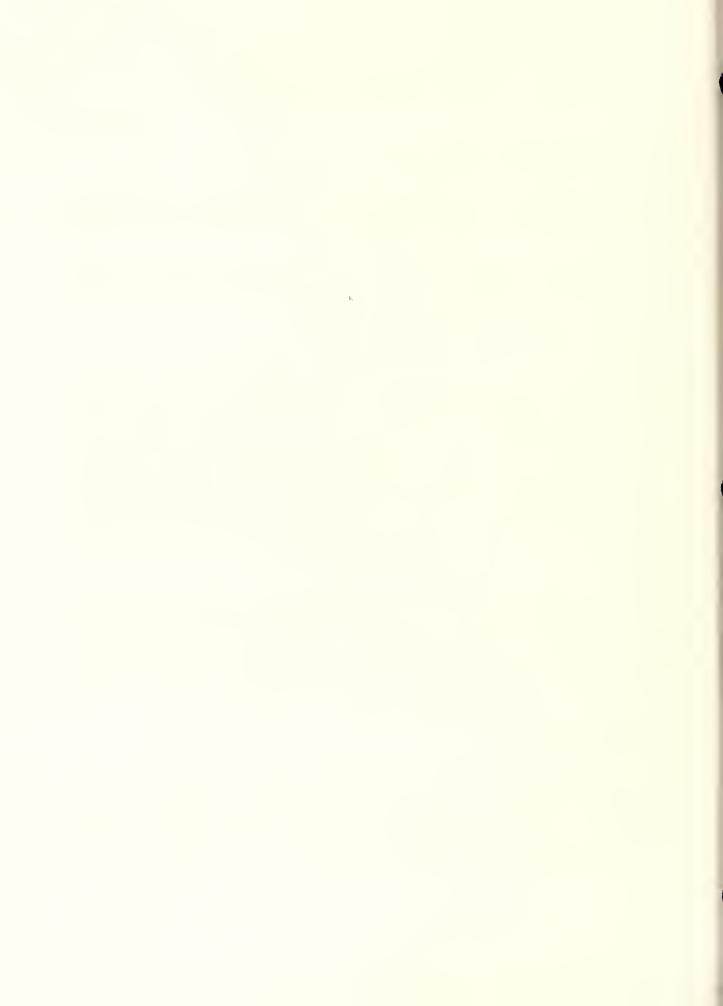
# B. Teacher's and State Employees' Retirement System.

For employees employed prior to July 1, 1983, the Board contributes to the statewide Teachers' and State Employees' Retirement System ("TSERS"), a cost-sharing multiple-employer defined benefit pension plan administered by the State of North Carolina. TSERS provides retirement benefits to plan members and beneficiaries. Article 1 of G.S. Chapter 135 assigns the authority to establish and amend benefit provisions to the North Carolina General Assembly. The Teachers' and State Employees' Retirement System is included in the Comprehensive Annual Financial Report ("CAFR") for the State of North Carolina. The State's CAFR includes financial statements and required supplementary information for TSERS. That report may be obtained in writing from the Office of State Controller, 3512 Bush Street, Raleigh, North Carolina, 27609, or by calling (919) 981-5454.

Plan members are required to contribute 6% of their annual covered salary and the Board is required to contribute at an actuarially determined rate. The rate was 6.82% of payroll as of September 30, 2007. The contribution requirements of plan members and the Board is established and may be amended by the North Carolina General Assembly. Contributions to the Plan for the years ended September 30, 2007 and 2006, totaled \$18,005 and \$37,159, which consisted of \$9,892 and \$19,846, from the Board and \$8,113 and \$17,313, from employees, respectively.

## RISK MANAGEMENT

The Board is exposed to various risks of loss related to torts; theft of, damage to, and the destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Board protects itself from exposures to loss through the purchase of commercial liability insurance. Tort claims of up to \$500,000 are self-insured under the authority of the State Tort Claims Act. In addition, the State provides an additional \$5,000,000 public officers' and employees' liability insurance via contract with a private insurance company.



# NOTES TO FINANCIAL STATEMENTS

Page 10 of 10

# **RECLASSIFICATIONS**

Certain items in the September 30, 2006, report have been reclassified to conform to current year classifications. Such reclassifications have no effect on previously reported net assets.



This item circulates for a 4-week period and is due on the last date stamped below. The fine for late return is 50¢ a day.

